

SARATOGA CEMETERY DISTRICT

MINUTES

REGULAR MEETING

OF THE BOARD OF DIRECTORS OF
THE SARATOGA CEMETERY DISTRICT

September 25, 2024

14766 Oak Street, Saratoga, California

5:00 pm

CALL TO ORDER: 5:00 pm

ROLL CALL: Present: Norman Koepernik, Sue Fitzpatrick, Vicky Bosworth. Absent: Lisa Oakley.

GUESTS PRESENT: Brett Stange

PUBLIC COMMENT TIME: (This is the opportunity for individuals to make and/or submit written or oral comments to the Board of Directors on any item within the purview of the Board, which are NOT part of the agenda. No action on the item may be taken, but the Board may request the matter be placed on a future agenda). None

CONSENT CALENDAR: (The Consent Calendar is comprised of items which appear to be non-controversial. Persons wishing to speak on any item may do so by raising their hand to be recognized by the residing Chairperson).

- 1) Minutes from the August 2024 Board meeting
- 2) Manager's Report: August 2024
- 3) Financial Report: August 2024
- 4) Check Register: August 2024
- 5) Stifel Investments: August 31, 2024
 - Endowment Care: 4.17% - Up .08
 - Endowment Care Interest: 4.21% - down .02
 - Land Acquisition: 3.99% - up .09
 - Pre Need: 4.11% - down .01

Sue Fitzpatrick moved to accept the Consent Calendar as presented. Motion seconded by Vicky Bosworth. Unanimous.

REGULAR AGENDA ITEMS

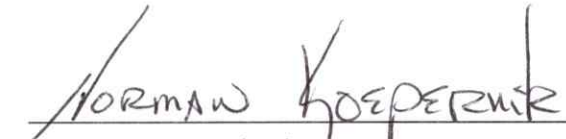
- 1) **Discuss Land Acquisition:** Norman Koepernik introduced Brett Stange to address financing for land acquisition through Holman Capital. Brett also commented about various parcels of land for sale within the District.
- 2) **Report on Tranquility Garden Statue:** Norman Koepernik presented several statuary options from the Kenneth Lynch & Sons statuary catalog. Sue Fitzpatrick moved to purchase the fruit basket statue with the finial and base. Motion seconded by Vicky Bosworth. Unanimous. Norman Koepernik will place the order.
- 3) **Review design plan for Block 76 :** Steve Albright distributed the new cremation garden design from Erik Lees + Associates. No discussion or action taken. The Board will review the plans for discussion at the October Board meeting.
- 4) **Report on the Madronia entrance arch:** The Madronia Arch has been completed and delivered. The Board verified the placement in the north end of Block 49.
- 5) **Discuss Arboretum:** The Board reviewed the requirements of a Level 2 arboretum and Steve Albright reported there are 86 tree varieties currently in the Madronia Arboretum.
- 6) **Manager's report:**
 - a) Steve Albright has recently received insurance information from Golden State Risk Management Authority. The Board may want to talk to their representative at the CAPC meeting in March. Steve feels the District may benefit by obtaining insurance from Golden State.
 - b) Steve Albright recommends the removal of a small Dawn Redwood tree in Block 86. The tree is badly damaged and is a poor choice for a raised monument section because of invasive root structure. Steve would like the Board to select a replacement tree from the list of desired tree varieties in B.P. 511-1.
 - c) Steve Albright reported that 5 cast iron tread guards in the plaza require an enlargement to allow the tree to grow unencumbered. Steve received a bid from Fusion metal design for \$3,460.00.
 - d) Steve Albright was contacted by a local funeral home about accepting wicker caskets for burial. Currently our policy would not allow a wicker casket for burial. The Board recommends the policy should remain as written.
- 7) **Agenda Items for the next Board meeting:**
 - 1) Discuss Land Acquisition.
 - 2) Report on Tranquility statue.
 - 3) Review Block 76 design.
 - 4) Report on the Madronia entrance arch.
 - 5) Discuss Madronia Arboretum.
 - 6) Discuss Wreaths Across America.
 - 7) Manager's report
 - 8) Agenda items for the next Board meeting.

NEXT REGUALR BOARD MEETING: October 23, 2024 @ 5:00 pm

AJOURNMENT: 6:40 PM

- Any disclosable public records related to an open session item on the agenda and distributed to all or a majority of the Commissioners less than 72 hours prior to that meeting are available for public inspection at the business office located at 14766 Oak street, Saratoga, California, during normal business hours.
- In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District Secretary 24 hours prior to the meeting at (408) 867-3717.


Minutes by Steve Albright



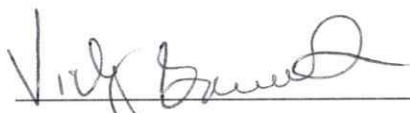
Norman Koepernik, Chairperson



Lisa Oakley, Vice Chairperson



Sue Fitzpatrick, Treasurer



Vicky Bosworth, Trustee

,Trustee