

SARATOGA CEMETERY DISTRICT

MINUTES

REGULAR MEETING

OF THE BOARD OF DIRECTORS OF
THE SARATOGA CEMETERY DISTRICT

August 24, 2022

14766 Oak Street, Saratoga, California

5:00 pm

CALL TO ORDER: 5:01 pm

ROLL CALL: Trustees present: Norman Koepernik, Sue Fitzpatrick, Lisa Oakley, Vicky Bosworth. Staff present: Steve Albright

GUESTS PRESENT: Tiger Teerlink

PUBLIC COMMENT TIME

(This is the opportunity for individuals to make and/or submit written or oral comments to the Board on any item within the purview of the Board, which are NOT part of the Agenda. No action on the item may be taken, but the Board may request the matter be placed on a future agenda.) No Comments.

CONSENT CALENDAR

(The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any item may do so by raising their hand to be recognized by the President.)

- 1) Minutes from July 2022 Board Meeting
- 2) Manager's Report: July 2022
- 3) Financial Report: July 2022
- 4) Check Register: July 2022

5) Stifel Investments: July 31, 2022

- a) Endowment Care: 2.46%
- b) Endowment Care Interest: 2.58%
- c) Land Acquisition: 2.42%
- d) Pre Need: 2.15%

Lisa Oakley moved to accept the Consent Calendar as presented. Motion seconded by Norman Koepernik. Unanimous.

REGULAR AGENDA ITEMS

1) Discuss Land Acquisition: Tiger Teerlink reported on ten properties he thought we might be interested in purchasing. They are as follows:

- 1) 16968 Bohlman Rd.; 2.7 acres, list price \$1.2 million
- 2) 15487 Bohlman Rd.; 13 acres, list price \$1.2 million
- 3) 0 Chester Rd., 1 acre, list price \$2.3 million.
- 4) 15400 Madrone Hill Rd.; 12 acres, list price \$15 million
- 5) 14478 Sobey Rd.; 1.2 acres, list price \$3.9 million
- 6) 22200 Mt Eden Rd.; 5 acres, list price \$3.9 million
- 7) No address Mt Eden Rd.; 28 acres, list price \$12 million
- 8) 23499 Mt Eden Rd.; 15 acres, no list price
- 9) 1 & 2 Mt Eden Re.; 10 & 3.5 acres, no list price
- 10) Congress Springs Rd.; 12 acres, no list price

The Board will consider the properties presented and discuss them at the next Board meeting.

The Board will allow Norman Koepernik to meet with Bank of the West to discuss financing options.

Norman Koepernik addressed the Board in regards to scheduling a Special meeting with Bret Stange to discuss the 12 acre property on Congress Springs Rd. Bret has researched the property extensively. Steve Albright will send an email to determine the date of the Special meeting.

2) Review progress of Tranquility Cremation Garden: Norman Koepernik presented the final plant list to finish up the planting in Tranquility Cremation Garden. They included Mr. Lincoln Roses, Blue Hibiscus, Safari Conebush and Westringia Fruticosa Smokey. The Board approved the purchase of these plants.

3) Discuss progress of Block 76 development: Steve Albright distributed two concept drawings from Lees+Associates to the Board. No action taken.

The Board will schedule a Special meeting to review and discuss the two concept drawings.

4) Review progress of updating service dog wording on District literature: Steve Albright installed a new 18" x 18" sign at the entrance of the cemetery which reads "No Dogs Allowed with the exception of service dogs".

Steve also presented new wording for our website regarding service dogs. The Board approved the wording presented. Steve will have the website changed.

5) Discuss CAPC attendance: The Board discussed the details of attending the CAPC conference in October. Most Board members were unable to commit at this time. Steve will send out an email that Board member may respond to that their convenience.

6) Manager's report:

a) The District will need to transfer \$127,900 to Endowment Care Interest from the Santa Clara County M&O fund to supplement the \$300,000 annual Endowment Care commitment.

Steve Albright will write a resolution to transfer funds.

7) Agenda Items for the next Board meeting.

Agenda items:

1) Discuss land acquisition.

2) Review progress of Cremation Garden.

3) Discuss development of Block 76 design work.

4) Review and motion of Board Resolution to transfer County M&O funds to Stifel Endowment Interest.

5) Manager's report.

6) Agenda items for next Board meeting.

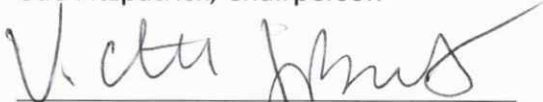
NEXT REGULAR BOARD MEETING: September 28, 2022.

AJOURNMENT: 6:20 pm

- Any disclosable public records related to an open session item on the agenda and distributed to all or a majority of the Commissioners less than 72 hours prior to that meeting are available for public inspection at the business office located at 14766 oak Street, Saratoga, California, during normal business hours.
- In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the District Secretary 24 hours prior to the meeting at (408) 867-3717.

Minutes by Steve Albright

Sue Fitzpatrick, Chairperson



Victoria Bosworth, Vice Chairperson



Lisa Oakley, Trustee



Norman Koepernik, Treasurer

, Trustee