

SARATOGA CEMETERY DISTRICT

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SARATOGA CEMETERY DISTRICT

June 24, 2020

14766 Oak Street, Saratoga, California

5:00 pm

CALL TO ORDER: 5:11pm

ROLL CALL: Trustees present: Norman Koepernik, Sue Fitzpatrick, Lisa Oakley, Sheila Couch, Vicky Bosworth. Staff present: Steve Albright

GUESTS PRESENT: none

PUBLIC COMMENT TIME

(This is the opportunity for individuals to make and/or submit written or oral comments to the Board on any item within the purview of the Board, which are NOT part of the Agenda. No action on the item may be taken, but the Board may request the matter be placed on a future agenda.) None

CONSENT CALENDAR

(The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any item may do so by raising their hand to be recognized by the President.)

- 1) Minutes from the May 2020 Board Meeting
- 2) Manager's Report: May 2020
- 3) Financial Report: May 2020
- 4) Check Register: May 2020
- 5) Stifel Investments:
 - a) Endowment Care:
 - b) Endowment Care:
 - c) Land Acquisition:
 - d) Pre Need:

Vicky Bosworth moved to accept the Consent Calendar as presented. Motion second by Sue Fitzpatrick. Unanimous.

REGULAR AGENDA ITEMS

1) Discuss progress of the Cremation Garden: Steve Albright reported that he had met with Paul Reed the architect and he is working on the changes the committee requested.

Mercoza Concrete Construction submitted a bid of \$28,800.00 for the columbarium foundation. They also submitted a landscape bid of \$135,000.00.

2) First reading of AR 502-1 and AR 502-2: The Board suggested a few word changes in both AR 502-1 and 502-2. Steve Albright will make the suggested changes and the Board will conduct the first readings at the July Board meeting.

3) Discuss the development of Blocks 85,86,87,88: The Board reviewed the proposed design options submitted by Steve Albright. No action taken. The Board will continue to discuss various options at the July meeting.

4) Review Health and Safety Codes 9061(2) and 9068(b): Steve Albright discussed the contents of H & S codes 9061(2) and 9068(b). The Board discussed waiving the Non Resident fee for residents who purchase interment rights as residents as allowed in Health and Safety code 9061 (2).

Vicky Bosworth moved to waive the Non Resident fee for residents that purchased interment rights as residents of the District. Motion 2nd by Sheila Couch. Board vote produced 4 ayes and 1 nay. Motion passed.

5) Discuss Irrigation Fertilization: No action taken. Forward to the July agenda.

6) Manager's Report:

a) The Board will need to schedule a special meeting in July to review employee evaluations and pay increases.

7) Agenda items for next Board meeting:

Agenda items:

1) Review progress of Cremation Garden.

2) First reading of A.R. 502-1 and A.R 502-2.

3) Discuss the development of blocks 85, 86, 87, 88.

4) Discuss Irrigation Fertilization program.

5) Review financial reporting methods.

6) Manager's Report.

7) Agenda items for next Board meeting.

SPECIAL MEETING: July 22, 2020 at 4:45 pm

NEXT BOARD MEETING: July 22, 2020 at 5:00 pm

AJOURNMENT 5:41 pm

- Any disclosable public records related to an open session item on the agenda and distributed to all or a majority of the Commissioners less than 72 hours prior to that meeting are available for public inspection at the business office located at 14766 oak Street, Saratoga, California, during normal business hours.
- In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the District Secretary 24 hours prior to the meeting at (408) 867-3717.

Minutes by: Steve Albright

Norman Koepernik, Chairman

Lisa Oakley, Vice Chairperson

Sue Fitzpatrick, Trustee

Sheila Couch, Treasurer

Victoria Bosworth, Trustee

