

# SARATOGA CEMETERY DISTRICT

## AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SARATOGA  
CEMETERY DISTRICT

January 22, 2020

14766 Oak Street, Saratoga, California  
5:00 p.m.

### **CALL TO ORDER:**

### **ROLL CALL:**

### **GUESTS PRESENT:**

### **PUBLIC COMMENT TIME:**

(This is the opportunity for individuals to make and/or submit written or oral comments to the Board on any item within the purview of the Board, which are NOT part of the Agenda. No action on the item may be taken, but the Board may request the matter be placed on a future agenda.)

### **CONSENT CALENDAR**

(The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any item may do so by raising their hand to be recognized by the residing Chairperson.)

- 1) Minutes from the November 2019 Board Meeting
- 2) Manager's Report: November and December 2019
- 3) Financial Report: November and December 2019
- 4) Check Register: November and December 2019
- 5) Wells Fargo Advisors: December 2019

Endowment Care: 2.30%  
Endowment Care Interest: 2.36%  
Land Acquisition: 2.54%  
Pre Need: 2.42%

All percentages are calculated since inception of investment fund.

## **REGULAR AGENDA ITEMS**

- 1) 2018-2019 Audit report by Chavan and Associates.
- 2) Conduct Board elections and pass Board President Resolution.
- 3) Review "Wreaths Across America" program held on December 14, 2019.
- 4) Review progress of Cremation Garden.
- 5) Conduct 2<sup>nd</sup> reading of B.P. 302 "Harassment Policy".
- 6) Review and update current price list.
- 7) Review A.R. 502-1 and 502-2.
- 8) Review Health and Safety codes addressing interment rights and Burial Rights Successor Affidavit document.
- 9) Review Health and safety codes 9061(2) and 9068(B).
- 10) Review and add to "Tree selection list".
- 11) Sign all Stifel, Nicholas & Company documents to transfer Wells Fargo Advisor investments.
- 12) Manager's Report.
- 13) Agenda items for next Board meeting.

## **AJOURNMENT**

- Any disclosable public records related to an open session item on the agenda and distributed to all or a majority of the Commissioners less than 72 hours prior to that meeting are available for public inspection at the business office located at 14766 Oak Street, Saratoga, California, during normal business hours.
- In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the District Secretary 24 hours prior to the meeting at (408) 867-3717.