

SARATOGA CEMETERY DISTRICT

AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
SARATOGA CEMETERY DISTRICT

November 28, 2018

14766 Oak Street, Saratoga, California

5:00 p.m.

CALL TO ORDER:

ROLL CALL:

PUBLIC COMMENT TIME:

(This is the opportunity for individuals to make and/or submit written or oral comments to the Board on any item within the purview of the Board, which are NOT part of the Agenda. No action on the item may be taken, but the Board may request the matter be placed on a future agenda.)

CONSENT CALENDAR

(The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any item may do so by raising their hand to be recognized by the residing Chairperson.)

- 1) Minutes from the October 2018 Board Meeting
- 2) Manager's Report: October 2018
- 3) Financial Report: October 2018
- 4) Check Register: October 2018
- 5) Wells Fargo Advisors: October 2018
 - a) Endowment Care fixed income securities: 2.28%
 - b) Endowment Care Interest fixed income securities: 2.14%
 - c) Land Acq. Fixed income securities: 2.58%
 - d) Pre Need fixed income securities: 2.20%

All percentages are calculated since inception of investment fund.

REGULAR AGENDA ITEMS

- 1) Audit report from Chavan & Associates
- 2) Conference call to Hayden Burriss of HB Actuarial Services.
- 3) Review changes to informal bidding process and overall purchasing policy.
- 4) Report on progress of historical brochure.
- 5) Discuss progress of Cremation Garden.
- 6) Manager's Report.
- 7) Agenda items for next board meeting.

AJOURNMENT

- Any disclosable public records related to an open session item on the agenda and distributed to all or a majority of the Commissioners less than 72 hours prior to that meeting are available for public inspection at the business office located at 14766 Oak Street, Saratoga, California, during normal business hours.
- In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the District Secretary 24 hours prior to the meeting at (408) 867-3717.