

# **SARATOGA CEMETERY DISTRICT**

## **AGENDA**

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
SARATOGA CEMETERY DISTRICT

January 25, 2017  
14766 Oak Street, Saratoga, California  
5:00 p.m.

### **CALL TO ORDER:**

### **ROLL CALL:**

### **CLOSED SESSION:**

Subject: General Manager Review

### **RECONVENE TO OPEN SESSION**

### **REPORT ON CLOSED SESSION**

### **PUBLIC COMMENT TIME:**

(This is the opportunity for individuals to make and/or submit written or oral comments to the Board on any item within the purview of the Board, which are NOT part of the Agenda. No action on the item may be taken, but the Board may request the matter be placed on a future agenda.)

### **CONSENT CALENDAR**

(The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any item may do so by raising their hand to be recognized by the residing Chairperson.)

- 1) Minutes from the November 16, 2016 Board Meeting
- 2) Manager's Report
- 3) Financial Report
- 4) Check Register

- 5) Wells Fargo Advisors: December, 2016
  - a) Endowment Care Fund, 0 redeemed notices, 0 bought notices, 0 sold notices
  - b) Land Acquisition, 0 bought notices, 0 redeemed notices, 0 sold notices
  - c) Endowment Care Interest, 0 bought notices, 0 redeemed notices, 0 sold notices
  - d) Pre Need, 0 redeemed notices, 0 bought notices, 0 sold notices
  - e) Endowment Care fixed income securities: 2.16%
  - f) Endowment Care Interest fixed income securities: 2.16%
  - g) Land Acq. Fixed income securities: 2.07%
  - h) Pre Need fixed income securities: 2.23%
  
- 6) Semi-annual Sales and Burial report: January 2016-December 2016

## **REGULAR AGENDA ITEMS**

- 1) Audit report from Chavan & Associates, LLP.
- 2) Discuss moving forward on investing with RBC Wealth Management.
- 3) Report on progress of brochure.
- 4) Report on Manger's house remodel total cost.
- 5) Report on progress of Arboretum project.
- 6) Compare traditional credit card service fees to Squared credit card service fees.
- 7) Review Endowment Care
- 8) Managers Report.
- 9) Agenda items for next board meeting.

## **ADJOURNMENT**

- Any disclosable public records related to an open session item on the agenda and distributed to all or a majority of the Commissioners less than 72 hours prior to that meeting are available for public inspection at the business office located at 14766 Oak Street, Saratoga, California, during normal business hours.
- In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the District Secretary 24 hours prior to the meeting at (408) 867-3717.