

SARATOGA CEMETERY DISTRICT

AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SARATOGA CEMETERY DISTRICT

October 14, 2015
14766 Oak Street, Saratoga, California
5:00 p.m.

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT TIME

(This is the opportunity for individuals to make and/or submit written or oral comments to the Board on any item within the purview of the Board, which are NOT part of the Agenda. No action on the item may be taken, but the Board may request the matter be placed on a future agenda.)

CONSENT CALENDAR

(The Consent Agenda is comprised of items which appear to be non-controversial. Persons wishing to speak on any item may do so by raising their hand to be recognized by the residing Chairperson.)

- 1) Minutes from the September 16, 2015 Regular Meeting
- 2) Manager's Report
- 3) Financial Report
- 4) Check Register
- 6) Wells Fargo Advisors:
 - a) Endowment Care Fund, 1 bought notice
 - b) Land Acquisition, 1 bought notice
 - c) Preneed , 1 bought notice
 - d) Endowment Care fixed income securities: 2.54%
 - e) Endowment Care Interest fixed income securities: 2.56%
 - f) land Acq. Fixed income securities: 2.48%
 - g) Pre Need fixed income securities:2.80%

REGULAR AGENDA ITEMS

- 1) Audit Report from Sheldon Chavan of Chavan & Associates, LLP.
- 2) Rename section 400 of the Policy Procedure handbook to "Fiscal and Records Management".
- 3) First reading of AR 504-1 revision
- 4) First reading of BP 415 revision
- 5) First reading of AR 415 revision
- 6) First reading of AR 115
- 7) Review BP 507 and BP 415 (previously known as BP 511)
- 8) Discuss Arboretum.
- 9) Plan for Open House on October 16, 2015.
- 10) Discuss Budget changes.
- 11) Discuss progress of manager's house remodel.
- 12) General Manager's report.
- 13) Agenda items for next Board meeting.

ADJOURNMENT

- Any disclosable public records related to an open session item on the agenda and distributed to all or a majority of the Commissioners less than 72 hours prior to that meeting are available for public inspection at the business office located at 14766 Oak Street, Saratoga, California, during normal business hours.
- In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the District Secretary 24 hours prior to the meeting at (408) 867-3717.